

AA9 Security Access / User Level Setup

Level access	Manager	Executive	Normal User
MODULE			
General Ledger			
General Ledger > Chart Of Account	Y	Y	Y
General Ledger > Sub Account	Y	Y	Y
General Ledger > Budget Entry	Y	Y	Y
General Ledger > Account Group / (Department)	Y	Y	Y
General Ledger > Cost Centre	Y	Y	Y
General Ledger > Particular	Y	Y	Y
General Ledger > Project	Y	Y	Y
General Ledger > Source Code	Y	Y	Y
General Ledger > Batch Title	Y	Y	Y
General Ledger > Change Account Code	Y	Y	N
General Ledger > Delete Inactive Account	Y	Y	Y
General Ledger > Table Setup > Service Table	Y	Y	N
General Ledger > Table Setup > Currency Table	Y	Y	Y
General Ledger > Table Setup > Salesman Table	Y	Y	Y
General Ledger > Table Setup > Agent Table	Y	Y	Y
General Ledger > Table Setup > Area Table	Y	Y	Y
General Ledger > Table Setup > Class Table	Y	Y	Y
General Ledger > Table Setup > Term Table	Y	Y	Y
General Ledger > Table Setup > Debtor Group	Y	Y	Y
General Ledger > Table Setup > GST MSIC Table	Y	Y	Y
Debtor Ledger			
Debtor Ledger > Debtor Account	Y	Y	Y
Debtor Ledger > View Report > Debtor Balance	Y	Y	Y
Debtor Ledger > View Report > Debtor Ledger	Y	Y	Y
Debtor Ledger > View Report > View Unpaid Invoice	Y	Y	Y
Debtor Ledger > Print Report > Debtor List	Y	Y	Y
Debtor Ledger > Print Report > Statement	Y	Y	Y
Debtor Ledger > Print Report > Statement (Group)	Y	Y	Y
Debtor Ledger > Print Report > Statement By Invoice	Y	Y	Y
Debtor Ledger > Print Report > Debtor Ageing Summary	Y	Y	Y
Debtor Ledger > Print Report > Debtor Ageing Summary by Month	Y	Y	Y
Debtor Ledger > Print Report > Debtor Ageing Detail	Y	Y	Y
Debtor Ledger > Print Report > Debtor Balance	Y	Y	Y
Debtor Ledger > Print Report > Debtor Ledger	Y	Y	Y
Debtor Ledger > Print Report > Transaction Summary	Y	Y	Y
Debtor Ledger > Print Report > Top Volume	Y	Y	Y
Debtor Ledger > Print Report > Sales Analysis	Y	Y	Y
Debtor Ledger > Print Report > Print Unpaid Invoice	Y	Y	Y
Debtor Ledger > Print Report > Unpaid Invoice Reminder	Y	Y	Y
Debtor Ledger > Print Report > Invoice Report	Y	Y	Y
Debtor Ledger > Print Report > Unapplied Payment Item	Y	Y	Y
Debtor Ledger > Print Report > Debtor Payment Report	Y	Y	Y
Debtor Ledger > Print Report > Debtor Payment Detail Report	Y	Y	Y
Debtor Ledger > Print Report > Error Journal Report	Y	Y	Y
Creditor Ledger			
Creditor Ledger > Creditor Account	Y	Y	Y
Creditor Ledger > View Report > Creditor Balance	Y	Y	Y
Creditor Ledger > View Report > Creditor Ledger	Y	Y	Y
Creditor Ledger > View Report > View Unpaid Invoice	Y	Y	Y
Creditor Ledger > Print Report > Creditor List	Y	Y	Y
Creditor Ledger > Print Report > Unapplied Payment Item	Y	Y	Y
Creditor Ledger > Print Report > Statement	Y	Y	Y
Creditor Ledger > Print Report > Creditor Balance	Y	Y	Y
Creditor Ledger > Print Report > Creditor Ledger	Y	Y	Y
Creditor Ledger > Print Report > Creditor Ageing Summary	Y	Y	Y
Creditor Ledger > Print Report > Creditor Ageing Summary by Month	Y	Y	Y
Creditor Ledger > Print Report > Creditor Ageing Detail	Y	Y	Y

Creditor Ledger > Print Report > Top Volume	Y	Y	Y
Creditor Ledger > Print Report > Purchase Analysis	Y	Y	Y
Creditor Ledger > Print Report > Transaction Summary	Y	Y	Y
Creditor Ledger > Print Report > Print Unpaid Invoice	Y	Y	Y
Creditor Ledger > Print Report > Invoice Journal	Y	Y	Y
Creditor Ledger > Print Report > Creditor Payment Report	Y	Y	Y
Creditor Ledger > Print Report > Creditor Payment Detail Report	Y	Y	Y
Creditor Ledger > Print Report > Error Journal Report	Y	Y	Y
Bank Reconciliation	Y	Y	Y
Billing/ Invoicing			
Billing / Invoicing > Issue DO > Print D.O.	Y	Y	Y
Billing / Invoicing > Issue DO > Reprint D.O.	Y	Y	Y
Billing / Invoicing > Issue DO > Report	Y	Y	Y
Billing / Invoicing > Issue DO > Export	Y	Y	Y
Billing / Invoicing > Invoicing > Issue/Reverse Invoice	Y	Y	Y
Billing / Invoicing > Invoicing > Reprint Invoice	Y	Y	Y
Billing / Invoicing > Invoicing > Update Stock Ledger	Y	Y	Y
Billing / Invoicing > Invoicing > Update General Ledger	Y	Y	Y
Billing / Invoicing > Invoicing > Report	Y	Y	Y
Billing / Invoicing > Invoicing > Export	Y	Y	Y
Billing / Invoicing > Note Payable/Proforma Invoice > Issue	Y	Y	Y
Billing / Invoicing > Note Payable/Proforma Invoice > Report	Y	Y	Y
Billing / Invoicing > Note Payable/Proforma Invoice > Payment Process	Y	N	N
Billing / Invoicing > Note Payable/Proforma Invoice > Bill Statement	Y	N	N
Billing / Invoicing > Note Payable/Proforma Invoice > Customer Bill Report	Y	N	N
Billing / Invoicing > Credit Note/Creditor Debit Note	Y	Y	Y
Billing / Invoicing > Debit Note/Creditor Credit Note	Y	Y	N
Billing / Invoicing > Issue Self Billed Invoice	Y	Y	N
Billing / Invoicing > Purchase Order > Issue Purchase Order	Y	Y	N
Billing / Invoicing > Purchase Order > Purchase Order Report-Summary	Y	Y	N
Billing / Invoicing > Purchase Order > Purchase Order Report-Detail	Y	Y	N
Billing / Invoicing > Purchase Invoice/Debit Note Entry	Y	Y	N
Billing / Invoicing > Purchase Return Note/Credit Note	Y	Y	N
Billing / Invoicing > Quotation	Y	Y	Y
Billing / Invoicing > Sales Order	Y	Y	N
Billing / Invoicing > Report > Delivery Order	Y	Y	Y
Billing / Invoicing > Report > Invoice	Y	Y	Y
Billing / Invoicing > Report > Quotation	Y	Y	Y
Billing / Invoicing > Report > Sales Order	Y	Y	N
Billing / Invoicing > Template	Y	Y	N
Cash Bill			
Cash Bill > Issue / Reverse Cash Bill	Y	Y	Y
Cash Bill > Reprint	Y	Y	Y
Cash Bill > Update General Ledger	Y	Y	Y
Cash Bill > Report	Y	Y	Y
Cash Bill > Cash Bill Statement	Y	Y	Y
Cheque Writer	Y	Y	Y
Appointment/Reminder	Y	Y	Y
ENTRY			
Batch Entry			
Batch Entry > Opening Balance	Y	Y	Y
Batch Entry > Quick Entry	Y	Y	Y
Batch Entry > Batch Entry	Y	Y	Y
Batch Entry > Edit/Insert/Delete Posted Transactions	Y	Y	Y
Batch Entry > Delete Batch	Y	Y	N
Cash Sales Entry	Y	Y	Y
Cash Purchase Entry	Y	Y	Y
Cash Book Entry			
Cash Book Entry> Payment Voucher	Y	Y	Y
Cash Book Entry> Receiving Voucher	Y	Y	Y
Cash Book Entry> Contra/Credit Entry	Y	Y	Y

Cash Book Entry> Edit/Delete Transactions > Payment Voucher	Y	Y	Y
Cash Book Entry> Edit/Delete Transactions > Receiving Voucher	Y	Y	Y
Cash Book Entry> Edit/Delete Transactions > Contra / Credit Entry	Y	Y	Y
Debtor Entry			
Debtor Entry > Receive Payment	Y	Y	Y
Debtor Entry > Invoice Entry	Y	Y	Y
Debtor Entry > Debit Note	Y	Y	Y
Debtor Entry > Credit Note Entry	Y	Y	Y
Debtor Entry > Contra Account	Y	Y	Y
Debtor Entry > Edit/Delete Transactions > Receive Payment	Y	Y	Y
Debtor Entry > Edit/Delete Transactions > Invoice / Debit Note Entry	Y	Y	Y
Debtor Entry > Edit/Delete Transactions > Credit Note	Y	Y	Y
Debtor Entry > Edit/Delete Transactions > Contra Account	Y	Y	Y
Creditor Entry			
Creditor Entry > Payment Entry	Y	Y	Y
Creditor Entry > Purchase/Debit Entry	Y	Y	Y
Creditor Entry > Credit Entry	Y	Y	Y
Creditor Entry > Contra Account	Y	Y	Y
Creditor Entry > Edit/Delete Transactions > Payment	Y	Y	Y
Creditor Entry > Edit/Delete Transactions > Purchase / Debit Note	Y	Y	Y
Creditor Entry > Edit/Delete Transactions > Credit Note	Y	Y	Y
Creditor Entry > Edit/Delete Transactions > Contra Account	Y	Y	Y
Journal Entry	Y	Y	Y
Payroll Entry	Y	Y	Y
Reprint Voucher	Y	Y	Y
VIEW			
Account Report			
Account Report >By Account	Y	N	N
Account Report >By Group	Y	N	N
Account Balance	Y	N	N
General Ledger Account	Y	N	N
View Batch Of Transaction	Y	N	N
Search/Edit Transaction	Y	N	N
Delete Transaction	Y	N	N
Double/Duplicate Transaction	Y	N	N
Delete Batch	Y	N	N
REPORTS			
Trial Balance	Y	N	N
Trial Balance By Month	Y	N	N
Trial Balance By Year	Y	N	N
Balance Sheet	Y	N	N
Profit & Loss	Y	N	N
Profit & Loss By Group (Department)	Y	N	N
Profit & Loss By Cost Centre	Y	N	N
Profit & Loss By Project	Y	N	N
Profit & Loss (12 Month)	Y	N	N
Manufacturing Account	Y	N	N
Income and Expenditure Statement	Y	N	N
General Ledger Account	Y	N	N
Account Balance	Y	N	N
Batch Of Transaction	Y	N	N
Account Group Report	Y	N	N
Cost Centre Report	Y	N	N
Project Report	Y	N	N
Chart of Account	Y	N	N
Batch Title Report	Y	N	N
Batch Error Report	Y	N	N
Export Data			
Export Data > Lejar Am (LHDN)	Y	N	N
GST			
GST-03 Submission	Y	N	N

21 days Rule Delivery Order			
21 days Rule Delivery Order > 21 days Rule Delivery Order Process	Y	N	N
22 days Rule Delivery Order > 21 days Rule Delivery Order Report	Y	N	N
GST Deemed Supply Entry			
GST Deemed Supply Entry > Imported Services Entry	Y	N	N
GST Deemed Supply Entry > Deemed Supply Note Entry	Y	N	N
GST Deemed Supply Entry > Deemed Supply Report > Deemed Supply Transaction Report	Y	N	N
GST Deemed Supply Entry > Deemed Supply Report > Deemed Supply Invoice & Payment Report	Y	N	N
Margin Scheme Entry	Y	N	N
Imported Goods Entry	Y	N	N
AR Bad Debt Relief/Recovery			
AR Bad Debt Relief/Recovery > AR Bad Debt Relief Process	Y	N	N
AR Bad Debt Relief/Recovery > AR Bad Debt Report	Y	N	N
AR Bad Debt Relief/Recovery > AR Bad Debt Reminder	Y	N	N
JKDM AP Recover/Relief Entry			
JKDM AP Recover/Relief Entry > JKDM AP Recover Process	Y	N	N
JKDM AP Recover/Relief Entry > JKDM AP Recover Report	Y	N	N
Annual Adjustment	Y	N	N
Submitted GST Taxable Period Report	Y	N	N
Submitted GST Taxable Yearly Report	Y	N	N
General Report			
General Report > GST Monthly/Quarterly Input/Output	Y	N	N
General Report > GST Monthly/Quarterly Report	Y	N	N
General Report > GST Transaction Report > GST Transaction by Account	Y	N	N
General Report > GST Transaction Report > GST Transaction by Input Tax	Y	N	N
General Report > GST Transaction Report > GST Transaction by Output Tax	Y	N	N
General Report > GST Yearly Report	Y	N	N
General Report > GST Summary Report > GST Summary for Acquisition & Input Tax	Y	N	N
General Report > GST Summary Report > GST Summary for Total Supply & Output Tax	Y	N	N
General Report > GST Summary Report > List of Invoice For Debit Note	Y	N	N
General Report > GST Summary Report > List of Invoice For Credit Note	Y	N	N
General Report > GST Summary Report > GST Summary for Bad Debt Claims(Sales)	Y	N	N
General Report > GST Summary Report > GST Summary for Bad Debt Recovered(Purchase)	Y	N	N
General Report > GST Summary Report > GST Summary for Other Supply	Y	N	N
General Report > Sales Report	Y	N	N
General Report > Purchase Report	Y	N	N
General Report > List of Capital Goods Acquired	Y	N	N
General Report > GST Audit File (GAF)	Y	N	N
General Report > GST Standard Code	Y	N	N
Capital Goods Adjustment (Optional Module)		N	N
Setup	Y	N	N
UTILITY			
Data Maintenance			
Data Maintenance > Batch Checking	Y	Y	Y
Data Maintenance > Period Checking	Y	Y	Y
Data Maintenance > Data Recovery	Y	N	N
Data Maintenance > Match Unpaid Invoice	Y	N	N
Data Maintenance > Check/Verify Ledger Posting	Y	N	N
Data Maintenance > Clear Entry History File	Y	Y	N
Periodic Process			
Periodic Process > Roll Up Accounting Year	Y	Y	N
Periodic Process > Closing Account	Y	Y	N
Closing Stock Entry	Y	Y	N
Lock Accounting Period	Y	Y	Y
Combine Account	Y	N	N
Consolidate			

Consolidate > Export To File	Y	Y	Y
Consolidate > Import From File	Y	Y	Y
Consolidate > Direct Consolidate	Y	Y	Y
Consolidate > Unmark Exported Transaction	Y	Y	Y
Rebuild Voucher	Y	N	N
Report Generator	Y	N	N
House Keeping			
House Keeping > Index Database	Y	Y	Y
House Keeping > Clear Marked Transaction	Y	Y	N
House Keeping > Clear All Transactions	Y	Y	N
House Keeping > Clear New Account System	Y	Y	N
Backup Data	Y	Y	N
Restore Data	Y	Y	N
SETUP			
Setup Fiscal Period	Y	Y	Y
Setup Company Information	Y	Y	Y
Counter/Default Setting	Y	Y	Y
User Setup	Y	Y	Y
Edit Invoice Item Format	Y	Y	Y
Edit Invoice Header Format	Y	Y	Y
Edit D.O Header Format	Y	Y	Y